

## STATE OF ALABAMA APPLICATION FOR APPRAISER LICENSE

Trainee Real Property Appraiser  
 ε Certified Residential Real Property Appraiser  
 ε State Registered Real Property Appraiser

Licensed Real Property Appraiser  
 ε Certified General Real Property Appraiser

DATE OF APPLICATION \_\_\_\_\_ DATE OF BIRTH \_\_\_\_\_  
 PRESENTLY LICENSED IN ALABAMA: ε Yes, Number \_\_\_\_\_ ε No

NAME \_\_\_\_\_ HOME PHONE \_\_\_\_\_  
 (last) (first) (middle)

PREFERRED MAILING ADDRESS \_\_\_\_\_  
 \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

RESIDENT ADDRESS \_\_\_\_\_ FROM \_\_\_\_\_ TO PRESENT  
 \_\_\_\_\_  
 \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTY \_\_\_\_\_

PREVIOUS\* ADDRESS \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTY \_\_\_\_\_

*\*Must show residence for last 3 years (attach sheet if needed)*

### PRINCIPAL PLACE OF BUSINESS

ε Corp. ε Sole Prop. ε Partnership

COMPANY NAME \_\_\_\_\_ BUS. PHONE \_\_\_\_\_ FAX \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ Type of Business \_\_\_\_\_  
 Your Position \_\_\_\_\_

### ALL OTHER CURRENT PLACES OF BUSINESS\*\*

ε Corp. ε Sole Prop. ε Partnership

COMPANY NAME \_\_\_\_\_ BUS. PHONE \_\_\_\_\_ FAX \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ Type of Business \_\_\_\_\_  
 Your Position \_\_\_\_\_

ε Corp. ε Sole Prop. ε Partnership

COMPANY NAME \_\_\_\_\_ BUS. PHONE \_\_\_\_\_ FAX \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ FROM \_\_\_\_\_ TO \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ Type of Business \_\_\_\_\_  
 Your Position \_\_\_\_\_

*\*\*Must detail all addresses at which appraisal reports are being prepared (attach additional sheet if needed)*

### OFFICE USE

	<b>Y</b>	<b>N</b>		<b>Y</b>	<b>N</b>	
U.S. Citizen? .....	ε	ε	High School Diploma.....	ε	ε	App. Received _____
Perm. Resident Alien? .....	ε	ε	GED? .....	ε	ε	Process Date _____
Naturalized Citizen? .....	ε	ε				Processor _____
						Approval Date _____
Felony Conviction? .....	ε	ε	Alabama License?.....	ε	ε	Filing Date _____
Misdemeanor Conviction? .....	ε	ε	USPAP Credit?.....	ε	ε	Filer _____

# APPLICATION FOR APPRAISER LICENSE

## CITIZENSHIP STATUS

Place of Birth \_\_\_\_\_  
(city) (county) (state) (country)

Other Status: If you are a naturalized citizen or permanent resident alien list date and place of achieving: DATE OF CITIZENSHIP \_\_\_\_\_  
(mo/day/year)  
 Naturalized Citizen  Permanent Resident Alien

Place \_\_\_\_\_  
(city) (county) (state)

Are you a current resident of the state of Alabama?  Yes  No  
During what periods of time have you been a resident of the state of Alabama  
From \_\_\_\_\_ To \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_

Note: If you are NOT a resident of the state of Alabama, you must complete Page 8 Non-Resident Affidavit Form in this application.

## MINIMUM EDUCATIONAL REQUIREMENT

Did you graduate from High School?  Yes  No

Name of High School \_\_\_\_\_ Date of Graduation \_\_\_\_\_  
(mo/day/year)

Location \_\_\_\_\_

Though I did not graduate, I attended the above school during the period From \_\_\_\_\_ To \_\_\_\_\_

Are you claiming the equivalent of a high school education (GED)?  Yes  No

Where was GED received? \_\_\_\_\_ Date of Achieving GED \_\_\_\_\_  
(mo/day/year)

\_\_\_\_\_  
(city) (county) (state)

## CHARACTER/TRUSTWORTHINESS

- Have you ever been convicted of a felony offense in the State of Alabama?  Yes  No
- Have you ever been convicted of a felony offense in another state?  Yes  No
- Have you ever been convicted of a felony offense in another country?  Yes  No
- Have you ever been convicted of a misdemeanor offense (excluding minor traffic violations) in the State of Alabama?  Yes  No
- Have you ever been convicted of a misdemeanor offense (excluding minor traffic violations) in another state?  Yes  No
- Have you ever been terminated from employment due to moral turpitude or illegal acts?  Yes  No
- Has your license as real estate salesman or broker ever been revoked?  Yes  No

(Attach full explanation to all "yes" responses above: Include details, facts, circumstances, locations, dates, and so forth pertinent to each instance requiring a "yes" response.)

(Attach additional sheets if necessary)

# APPLICATION FOR APPRAISER LICENSE

### COMPETENCY REQUIREMENT

Has your license or your application for license been rejected, revoked or surrendered in any state within 2 years? ..... ε Yes\* ε No  
*(not counting failure to pass a written test)*

Has your membership in (or association with) any nationally recognized organization been revoked under  
Ethics procedures of said appraisal organization:..... ε Yes\* ε No

\*If "yes", attach extra sheet of explanation.

Under penalty of perjury, I hereby affirm that I am trustworthy and competent to transact the business of an appraiser in a manner that safeguards the public.

\_\_\_\_\_ (date) \_\_\_\_\_ (legal signature)

### KNOWLEDGE AND SPECIALIZED TRAINING

BUSINESS SCHOOL, COLLEGE or UNIVERSITY Attended

School	City	State	From	To	Degree

(Attach extra sheet if needed).

### SPECIALIZED APPRAISAL COURSES (Must have been completed in last ten years)

Course	Sponsor	Location	Hours	From	To	Exam Passed?

(Attach extra sheet if needed)

## APPLICATION FOR APPRAISER LICENSE

### EXPERIENCE REQUIREMENT (must be completed and signed)

The following provides evidence that I possess certain basic appraisal skills and that for a period of time I have or have not operated as a real estate appraiser or review appraiser.

Note:

Applicants must also complete Page 6 wherein is contained data related to the completion of a Uniform Standards of Professional Appraisal Practice Course presented by an approved institution or appraisal organization.

1. Licensed Real Property Appraiser, (200 points); Certified Residential Real Property Appraiser, (250 points); Certified General Real Property Appraiser, (300 points) Applicants: I have at least the indicated experience in real property appraisal and can support this statement with written reports, file memoranda, or other evidence satisfactory to the Board .....ε
2. Licensed Real Property Appraiser; Certified Residential Real Property Appraiser; Certified General Real Property Appraiser Applicants: I understand that I must complete, under oath, Page 5 herein; and may, upon request, be required to submit work samples (confidentiality between client and appraiser shall be mandated) .....ε
3. Trainee Real Property Appraiser Applicants: I do not have 100 points of experience, but detail my employment below and my experience (if any) on Page 5. I understand I must complete Page 7 as well .....ε
4. State Registered Real Property Appraiser Applicants: I have at least 100 points of appraisal experience, which is documented on Page 5. I understand I must complete Page 7 as well .....ε

\_\_\_\_\_ (date) \_\_\_\_\_ (Legal Signature)

### EMPLOYMENT/EXPERIENCE

Employer (Company) Name \_\_\_\_\_ Is this a Branch or Subsidiary?  Yes  No

Address \_\_\_\_\_ Your Position \_\_\_\_\_

\_\_\_\_\_ Nature of Business \_\_\_\_\_

\_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Person who can verify employment/experience here \_\_\_\_\_

Position \_\_\_\_\_ Address \_\_\_\_\_

Ph (\_\_\_\_) \_\_\_\_\_ Ph (\_\_\_\_) \_\_\_\_\_ (city) (state) (zip)

Employer (Company) Name \_\_\_\_\_ Is this a Branch or Subsidiary?  Yes  No

Address \_\_\_\_\_ Your Position \_\_\_\_\_

\_\_\_\_\_ Nature of Business \_\_\_\_\_

\_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Person who can verify employment/experience here \_\_\_\_\_

Position \_\_\_\_\_ Address \_\_\_\_\_

Ph (\_\_\_\_) \_\_\_\_\_ Ph (\_\_\_\_) \_\_\_\_\_ (city) (state) (zip)

(Attach additional sheet if needed)

If any above is a branch or subsidiary, attach separate sheet showing data detailed above for main office or corporate headquarters.

**THE DOCUMENTATION OF EXPERIENCE IS ON PAGE 5 AND MUST BE FILLED OUT COMPLETELY.**

(Attach additional sheet if needed)

## APPLICATION FOR APPRAISER LICENSE EXPERIENCE

(ATTACH ADDITIONAL SHEETS OR EXPLANATORY COMMENTS IF NEEDED. LIST IN ORDER FOR EACH CALENDAR YEAR)

PROPERTY ADDRESS	CITY	STATE	DATE	SQ. FT.	APP %	EXP PTS	APP PTS	PROPERTY ABBREVIATION
CLIENT	CITY	STATE	ZIP	PHONE	CONTACT PERSON			
PROPERTY ADDRESS	CITY	STATE	DATE	SQ. FT.	APP %	EXP PTS	APP PTS	PROPERTY ABBREVIATION
CLIENT	CITY	STATE	ZIP	PHONE	CONTACT PERSON			
PROPERTY ADDRESS	CITY	STATE	DATE	SQ. FT.	APP %	EXP PTS	APP PTS	PROPERTY ABBREVIATION
CLIENT	CITY	STATE	ZIP	PHONE	CONTACT PERSON			
PROPERTY ADDRESS	CITY	STATE	DATE	SQ. FT.	APP %	EXP PTS	APP PTS	PROPERTY ABBREVIATION
CLIENT	CITY	STATE	ZIP	PHONE	CONTACT PERSON			
PROPERTY ADDRESS	CITY	STATE	DATE	SQ. FT.	APP %	EXP PTS	APP PTS	PROPERTY ABBREVIATION
CLIENT	CITY	STATE	ZIP	PHONE	CONTACT PERSON			
PROPERTY ADDRESS	CITY	STATE	DATE	SQ. FT.	APP %	EXP PTS	APP PTS	PROPERTY ABBREVIATION
CLIENT	CITY	STATE	ZIP	PHONE	CONTACT PERSON			
PROPERTY ADDRESS	CITY	STATE	DATE	SQ. FT.	APP %	EXP PTS	APP PTS	PROPERTY ABBREVIATION
CLIENT	CITY	STATE	ZIP	PHONE	CONTACT PERSON			
PROPERTY ADDRESS	CITY	STATE	DATE	SQ. FT.	APP %	EXP PTS	APP PTS	PROPERTY ABBREVIATION
CLIENT	CITY	STATE	ZIP	PHONE	CONTACT PERSON			
PROPERTY ADDRESS	CITY	STATE	DATE	SQ. FT.	APP %	EXP PTS	APP PTS	PROPERTY ABBREVIATION
CLIENT	CITY	STATE	ZIP	PHONE	CONTACT PERSON			

TOTAL EXP POINTS \_\_\_\_\_  
TOTAL APP POINTS \_\_\_\_\_

## Acknowledgement of Responsibilities of Supervising Appraiser

If a supervisory appraiser signs the appraisal report(s) of a trainee, he or she certifies and agrees that "I directly supervised the trainee appraiser who prepared the appraisal report(s), have reviewed the appraisal report(s), agree with the statements and conclusions of the trainee appraiser, agree to be bound by the appraiser's certification and the Uniform Standards of Professional Appraisal Practice, and am taking full responsibility for the appraisal(s) and the appraisal report(s)."

I acknowledge that I have performed the responsibilities of supervising appraiser for the appraisals on the

Assignment log of \_\_\_\_\_ (Trainee)

Signed \_\_\_\_\_

Classification No. \_\_\_\_\_

Date \_\_\_\_\_

(Separate log for each supervising appraiser is required)

TRAINEE 5-19-94

### APPLICATION FOR APPRAISER LICENSE

#### UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE COURSE

I am providing evidence below of having passed within 24 months prior to the date of this application, a Uniform Standards of Professional Appraisal Practice Course\*

Course Date \_\_\_\_\_ to \_\_\_\_\_  
month day year month day year

Course Title	Sponsor	Location	State	Board Approved?

\*Attached are copies of my evaluation sheet and the certificate of completion, and statement of passing grade that I received for this course.

### APPLICANT AFFIDAVIT

I certify that all information in this application is true to the best of my knowledge and that I have completed this application in faithful reflection and observation of facts as they are known to me. I further pledge to comply with the standards set forth by the Alabama Real Estate Appraisers Acts and the regulations therein and understand the types of misconduct for which discipline proceedings may be initiated against me. I understand all statements may be verified by the Board and I agree to comply with all requests to produce such materials or other documentation as may be required of the Board to confirm my statements or otherwise establish the truthfulness of my application.

IN WITNESS THEREOF I have hereunto set my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
(legal signature)

THE STATE OF ALABAMA

COUNTY OF \_\_\_\_\_

I the undersigned authority, a Notary Public in and for said State at Large, hereby certify that the above applicant, \_\_\_\_\_, whose name is signed to the foregoing conveyance, and who is known to me, acknowledged before me on this day, that, being informed of the contents of this application (he) (she) has executed the same voluntarily on the day the same bears date.

Given under my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
(Notary Public)

My commission expires \_\_\_\_\_, 20 \_\_\_\_

My Seal

# APPLICATION FOR APPRAISER LICENSE

## NON-RESIDENT FORM

Name \_\_\_\_\_

PREVIOUS\* ADDRESS \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
\_\_\_\_\_  
STATE \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTY \_\_\_\_\_

PREVIOUS\* ADDRESS \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_  
\_\_\_\_\_  
STATE \_\_\_\_\_ ZIP \_\_\_\_\_ COUNTY \_\_\_\_\_

\*Must show residence for additional 2 years, total of 5 (see Page 1)

## OTHER LICENSES, ETC.

List all states with which you now have an APPRAISER'S License (L), Certification (C), or Registration (R)

State	R	L	C	Year	(Office use) Reciprocity?

State	R	L	C	Year	(Office Use) Reciprocity?

(Attach additional sheet if necessary)

## NON-RESIDENT AFFIDAVIT

I, as a non-resident applicant for an appraisal license (and as a licensee), agree that the State of Alabama and State of Alabama Real Estate Appraisers Board shall have jurisdiction over me in any and all of my real estate activities the same as if I were an Alabama resident licensee. I agree to be subject to investigations and disciplinary actions the same as Alabama resident licensees. Further, I agree that civil actions may be commenced against me in any court of competent jurisdiction in any court of the State of Alabama.

I hereby appoint the Executive Director of the State of Alabama Real Estate Appraisers Board as my agent upon whom all disciplinary, judicial, or other process or legal notices may be served. I agree that such service upon my said agent shall be the same as service upon me and that certified copies of this appointment shall be deemed sufficient evidence thereof and shall be admitted into evidence with the same force and effect as the original might be admitted. I agree that any lawful process against me which is served upon my said agent shall be of the same legal force and validity as if personally served upon me and that this appointment shall continue in effect for as long as I have any liability as an appraiser remaining in the State of Alabama. I understand that my said agent shall, within a reasonable time after service upon him or her, mail a copy of same by certified mail, return receipt requested, to me, at my last known business address.

I agree that I am bound by all the provisions of the State of Alabama Real Estate Appraisers Act.

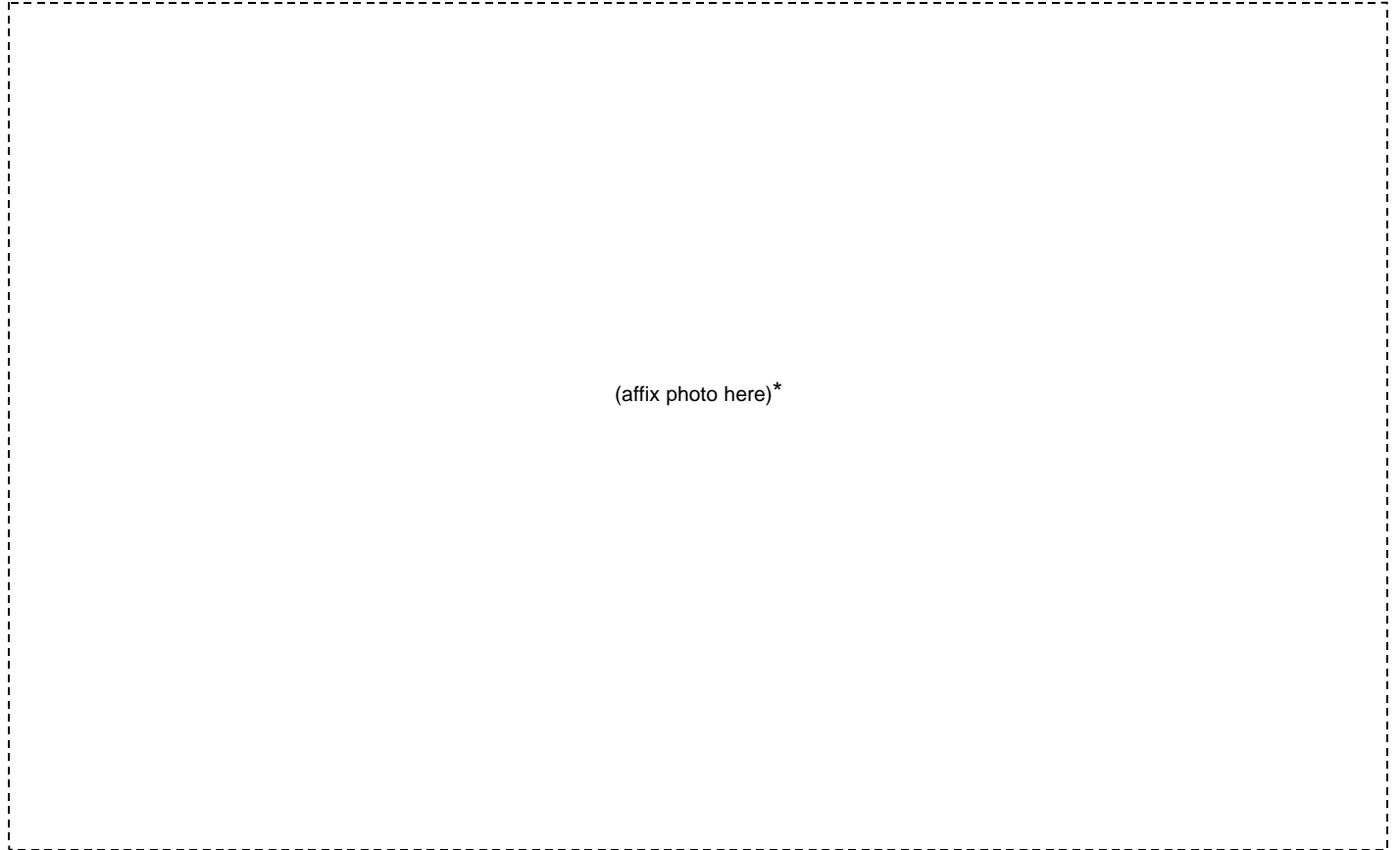
\_\_\_\_\_  
Legal Signature of Applicant

NON-RESIDENT FORM & AFFIDAVIT				




# APPLICATION FOR APPRAISER LICENSE

## PHOTO ATTACHMENT



(affix photo here)\*

*Attach a recent photograph that is less than 6 months old.  
Include the date taken below.*

\* Must be original legible picture

\_\_\_\_\_ *month day year*

# APPLICATION FOR APPRAISER LICENSE

## REFERENCES ATTACHMENT

List at least five references who (1) know you personally, & (2) will attest to your possessing the required experience, ability, character and reputation. You may include as references, persons shown as employer on Page 4 but you must show them below. NOTE: At least three references must currently be licensed as a "Licensed Real Property Appraiser", "Certified Residential Real Property Appraiser", or a "Certified General Real Property Appraiser" in the State of Alabama (or the equivalent in the state of residence). (If necessary, Trainee applicants may include non-appraisers as references.)

REFERENCE #1; License/Certification Number \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Company \_\_\_\_\_

Company Address \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_  
Signature of reference

\_\_\_\_\_  
Date

REFERENCE #2; License/Certification Number \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Company \_\_\_\_\_

Company Address \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_  
Signature of reference

\_\_\_\_\_  
Date

REFERENCE #3; License/Certification Number \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Company \_\_\_\_\_

Company Address \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_  
Signature of reference

\_\_\_\_\_  
Date

Note: References dated more than one year prior to date application is received by the Board will not be counted.

# APPLICATION FOR APPRAISER LICENSE

REFERENCES ATTACHMENT PAGE 2 (References must know you personally and will attest to your possessing the required experience, ability, character and reputation)

REFERENCE #4; License/Certification Number \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Company \_\_\_\_\_

Company Address \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_  
Signature of reference

\_\_\_\_\_  
Date

REFERENCE #5; License/Certification Number \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Company \_\_\_\_\_

Company Address \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_  
Signature of reference

\_\_\_\_\_  
Date

REFERENCE #6; License/Certification Number \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Company \_\_\_\_\_

Company Address \_\_\_\_\_

Home Address \_\_\_\_\_

\_\_\_\_\_  
Signature of reference

\_\_\_\_\_  
Date

Note: References dated more than one year prior to date application is received by the Board will not be counted.