



## STATE OF ALABAMA REAL ESTATE APPRAISERS BOARD

P.O. Box 304355, Montgomery, AL 36130 / 100 N. Union Street Suite 370, Montgomery, AL 36104  
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### INSTRUCTOR ACKNOWLEDGEMENT FORM

The approval of an instructor for teaching appraisal classes in the State of Alabama requires that the instructor abide by the following requirements:

1. The instructor is to abide by the Competency Provision and the Ethic Provision of the Uniform Standards of Professional Appraisal Practice.
2. The instructor(s) are approved for specific classes. Any other instructor that is not approved that conducts the class may result in the approved instructor's losing the privilege of teaching that course and/or any other course.
3. The instructor must follow the course outline that was prepared and submitted to the Board for approval. All items on the course outline must be covered.
4. Exams that are a part of the course for the student to receive credit are to be taken by the student individually and are not to be taken in an open session. The exams are to test the individual student's ability. The exam is also to test the instructor's ability to convey the information to the students. The final exam may not be reviewed by the student prior to taking the exam.
5. The instructor should be aware that, from time to time, there might be students taking the course that are doing so to grade the instructor and the course for its quality and the quantity of information.
6. A negative review from a grader can result in the instructor being brought before the Board. This could result in the removal of the instructor for a period of time that the Board may deem necessary. The action taken by the Board concerning the discipline of the instructor will be communicated to the course provider. This could result in the removal of the course provider as an acceptable provider of education for appraisers in the State of Alabama.
7. The instructor should employ varied teaching methodologies (i.e. lecture, guided class discussion, inquiry, problem solving, homework, projects, outside sources, research, seminars, case studies). The objective is to challenge and enhance student involvement, enjoyment and learning opportunities through use of their analyzing and reasoning skills.

The purpose for the above requirements is to insure that the students that are taking courses in the State of Alabama have the opportunity to receive the best possible appraisal education.

I, the undersigned instructor have read and understand the requirements stated above and agree to abide by the requirements of the State of Alabama Real Estate Appraisers Board.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name